

BACKGROUND CHECKS NEEDED FOR ALL ADULT VOLUNTEERS

Attention all ADULT (18+) volunteers:

All adults (18+) are required to complete a Safe Environment Profile form prior to working in any ministry involving children. Please follow the steps below

If you **HAVE NOT** completed a Background Check with the Diocese of Nashville within the last 5 years.

Please click on the link below to complete the NEW Online training.

1. Click Link, Create a new account, and complete training
<https://nashville.cmgconnect.org/>
2. Complete the required forms online.
3. Print or email certificate to vbs@stphilipfranklin.com once received.

If you **HAVE** completed a Background Check with the Diocese of Nashville within the last 5 years.

1. Review the following documents on the Diocese of Nashville Safe Environment Page
<https://www.dioceseofnashville.com/child-safety>
 - a. Code of Conduct for Church Personnel
 - b. Acknowledgement Form
2. Complete the required forms.
 - b. Profile B form – Annual renewal of volunteers who have been previously cleared by the diocese.
Click here for Profile B form: <https://drive.google.com/file/d/1qm0bvoizz-VekUenW8fo5tRYDQDjYgCJ/view?usp=sharing>
3. Return to Maria Herrera in the church youth office as soon as possible and no later than June 1st.
4. Email Marie & Laurie at vbs@stphilipfranklin.com and let us know the date you turned in your Profile B.
5. Receive notification from Maria Herrera that the background screening has cleared you to volunteer working with children in our parish.