**BACKGROUND CHECK AND TRAINING:**

Please note, our diocese requires all volunteers over the age of 18 to be fingerprinted and complete the Safe Haven online training program as part of the Safe Environment Plan.  If you are planning to volunteer, please follow these directions to complete these two steps.

1. Finger Printing:

On the “Documents” page of this website is the Live Scan form you will need to take with you for processing.  You will need two copies.

*Please return one copy of the request form to the Parish office after processing.*

Also on the “Documents” page of this website is a list of Live Scan locations.

*You only need to have your finger printing for the diocese done once.*

1. Safe Haven Online Training:

The online training program is easy and very user friendly.  You should be able to complete the course in two hours and you can exit the program and pick up where you left off at a later time.  When logging in be sure to put Holy Trinity Parish in the form. On the “Documents” page of this website is the Online Safe Haven Flyer that will direct you to the online website where you can complete the program.

*Please print the certificate of completion and bring to the Parish office. Your certificate is good for three years.*

If you have any questions please contact Linda Olenchuk [ljolen1979@gmail.com](mailto:ljolen1979@gmail.com).