

Diocesan Safe Environment Training and Fingerprinting

(valid for 5 years)

1) Online Safe Environment (SEP) Training (no cost) You Must sign in here first before fingerprint.

- Use the link: <https://stpetersburg.cmgconnect.org>
- Create an account
- Select St. Paul Catholic Church TAMPA
- Select Catechist or Adult Volunteer

Note: There are several courses, but ONLY the "SAFE ENVIRONMENT PROGRAM - ST PETERSBURG" is required.

- Complete the online course (approx. 2 hours total)
- Print and/or save the certificate and submit via email or in-person

2) Level II Background Screening (Fingerprinting)

(\$51.00 - pay using personal credit card during registration; reimbursable after 3 months of active service)

- Use the link: <https://dosp-scheduler.fingerprintlocations.com/landing>
- Click APPLICANT REGISTRATION - CLICK HERE TO PROCEED
- Follow the instructions to select an appointment date, time and location
- Applicant type: "Volunteer"
- Job/Volunteer Location: "ST PAUL CATHOLIC CHURCH-TAMPA-12068"
- Print and/or save the appointment confirmation page and submit via email or in-person

Please have these completed and submitted within 30 days.

If you have any questions, or need assistance completing this process, contact:

Carmen Cayon
Director of Religions Education
813-961-3023
ccayon@stpaulchurch.com

Entrenamiento Diocesano para un Ambiente Seguro y Toma de Huellas Digitales

(valido por 5 años}

1) Online Safe Environment (SEP) Training (sin costo)

- Ir a la pagina web: <https://stpetersburg.cmgconnect.org>
- Crea una cuenta
- Seleccione St. Paul Catholic Church TAMPA
- Seleccione Catechist (Catequista) o Adult Volunteer (Voluntario Adulto)

Nota: Hay varios cursos, pero SOLO se requiere el "PROGRAMA DE AMBIENTE SEGURO - ST PETERSBURG" ("SAFE ENVIRONMENT PROGRAM-ST PETERSBURG")

- Complete el curso en If nea (aproximadamente 2 horas en total)
- Imprima/guarde el certificado y envfelo por correo electrónico o en persona

2) Fingerprinting Registration (Registracion para Huellas Digitales)

(\$51.00 - pague con tarjeta de credito personal durante el registro; reembolsable despues de 3 meses de servicio)

- Ir a la pagina web: <https://dosp-scheduler.fingerprintlocations.com/landing>
- Haga clic en APPLICANT REGISTRATION-CLICK HERE TO PROCEED (REGISTRO DEL SOLICITANTE - HAGA CUC AQUI PARA CONTINUAR)
- Siga las instrucciones para seleccionar una fecha, hora y ubicación de la cita
- Tipo de solicitante (Applicant Type): "Volunteer" (Voluntario)
- Lugar de trabajo/voluntariado: "ST PAUL CATHOLIC CHURCH-TAMPA-12068"
- Imprima y/o guarde la pagina de confirmación de la cita y envfela por correo electrónico o en persona.

Por favor, completelo y envfelo dentro de los **30 dias**.

Si tiene alguna pregunta o necesita ayuda para completar este proceso, comunfquese con:

Carmen Cayon

Director of Religions Education

813-961-3023

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