

## Photo Release Form

Resurrection Lutheran Church  
765 J. Clyde Morris Blvd  
Newport News, VA 23601

I, \_\_\_\_\_, grant / do not grant (circle one) to Resurrection  
(Print subject name)  
Lutheran Church (RLC), its representatives and employees the following rights in regard to its web site and any other publications it may distribute to the general public: The right to take and publish photographs or video of me individually or with my property and The right to publish compositions and/or art work created by me.

I authorize Resurrection Lutheran Church, its assigns and transferees to copyright, use and publish the same in print and/or electronically. I agree that Resurrection Lutheran Church may use such photographs of me with or without my name and for any lawful purpose, including such purposes as publicity, illustration, advertising, and Web content.

I have read and understand the above. I have also read and understand the church's philosophy on publishing photographs and personal information included on the reverse side of this form. A full description of the RLC privacy policy can be found on the church website at [rlcnn.org](http://rlcnn.org).

Signature of Subject: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent or Guardian

(if under age 18): \_\_\_\_\_ Date: \_\_\_\_\_

Subject's Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **Why does Resurrection Lutheran use this photo release form?**

At Resurrection Lutheran Church, we are committed to protecting the privacy of our congregation members.

Photographs, addresses, phone numbers and other forms of personal information about our members is limited to internal publications that we distribute among other verified members. Examples of these internal publications include the church newsletter, the member photo album and directory, and various council and committee contact lists.

However, Resurrection Lutheran also publishes information to the general public on its web site and a few unique documents used to recruit new members and promote our causes. For these kinds of publication, we follow a firm set of guidelines to limit the personal information about any people included as subjects:

- RLC&S will make good faith attempts to not display any identifiable photographs of people on our web site (or in any of our publications distributed to the general public) if the person(s) appearing in the photograph submit(s) a request in writing. Photographs of children are not published if a similar request has been signed by a parent or legal guardian. A specific Photo Release Form may be used for some events.
- For staff members, we may list names, email and office phone numbers because it is important that people be able to contact the staff through normal office channels.
- For adult members, we often list names of people who have been designated as contacts for groups or activities at church. We do not list their email addresses or phone numbers unless they have specifically given permission (or asked us).
- For non-adult members, we may list first names only, but no email addresses or phone numbers.