**TEXAS ANNUAL CONFERENCE**

**CONSENT TO PERFORM CRIMINAL HISTORY/BACKGROUND CHECK IN COMPLIANCE WITH THE FCRA (FAIR CREDIT REPORTING ACT)**

Last Name First Name Middle Name or Initial

Maiden or other name(s) used in any and all other records of birth or records of residence.

|  |  |
| --- | --- |
|  |  |
| Address | Apartment or # |
| City | County-- | State | Zip |
|  |  |  |  |
|  |  |  |  |

\*\*Date of Birth Place of Birth Social

Security

Number

\*\*Gender Race

Drivers License Number

State Phone H W

E-mail

Photo ID? Y N

Emergency Contact Phone

**\*\*TO BE USED FOR CRIMINAL HISTORY CHECKS ONLY AND NOT A PART OF THE PERSONNEL FILE.**

**References –Name Phone Number**

**1.**

**2.**

**3.**

I, , am an applicant for employment / volunteer work

with Moody Methodist Church

 and have been advised that as a part of the

application process, the church conducts a criminal history background check. I do hereby consent to the church use of any information provided during the application process in performing the criminal history check. The church/division has informed me that I have the right to review and challenge any negative information that would adversely impact a decision to offer employment / volunteer work. In addition, I have been informed that I will have a reasonable opportunity to clear up any mistaken information reported within a reasonable time frame established within the sole discretion of the church. Under the fair Credit Reporting Act, I have been advised that upon request I will be provided the name, address and telephone number of the reporting agency as well as the nature, substance and source of all information.

The following are my responses to questions about my criminal history (if any).

1. YES NO Have you ever been convicted or plead guilty before a court for any federal, state or municipal criminal offense? (Exclude minor traffic misdemeanors).

If yes, please provide details below.

|  |  |  |
| --- | --- | --- |
|  State:  | County:  | Date of Offense: / /  |
| Details of conviction: |  |
|  |  |
|  |  |

2. YES

NO Have you ever received deferred adjudication or similar disposition for any federal, state or

municipal offense?

If yes, please provide details below.

|  |  |  |
| --- | --- | --- |
|  State:  | County:  | Date of Offense:  |
| Details of offense: |  |
|  |  |
|  |  |

3. YES NO Have you ever received probation or community supervision for any federal, state or municipal offense? If yes, please provide details below.

|  |  |  |
| --- | --- | --- |
|  State:  | County:  | Date of Offense:  |
| Details of supervision: |  |
|  |  |
|  |  |

4. YES NO Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States? If yes, please provide details below.

|  |  |  |
| --- | --- | --- |
|  Country:  | City:  | Date of Offense:  |
| Details of conviction: |  |
|  |  |
|  |  |

5. YES NO As of the date of this consent form, do you have any pending charges against you?

If yes, please provide details below.

|  |  |  |
| --- | --- | --- |
| State: | County: | Date of Arrest |
| Details of pending charges: |  |
|  |  |
|  |  |

THIS SECTION IS TO BE USED TO LIST ALL COUNTIES AND STATES OF RESIDENCE SINCE HIGH SCHOOL GRADUATION OR AGE 18.

**CITY/TOWN COUNTY STATE COUNTRY**

**I HEREBY CERTIFY THAT ALL INFORMATION PROVIDED IN THIS CONSENT FORM IS TRUE, CORRECT AND COMPLETE. “ALL OFFERS OF EMPLOYMENT/ VOLUNTEER ARE CONTINGENT UPON APPLICANT’S SUCESSFUL COMPLETION, AS DETERMINED IN EMPLOYER’S SOLE DISCRETION, OF THIS CRIMINAL HISTORY/BACKGROUND CHECK.”**

**Signed this day of , 20**

**APPLICANT (PRINT NAME)**

**APPLICANT’S SIGNATURE**

**CHURCH:** Moody Memorial First United Methodist Church

**CHURCH ADDRESS:** 2803 53rd Street; Galveston, TX 77551

**DISTRICT:** South

**AUTHORIZED PERSON REQUESTING CHECK:**

**(PRINT NAME)** Margarita Sims

**(SIGNATURE)**